

MBOCHCI – VENDOR GUIDELINES & AGREEMENT

2025 PAN-JAMBOREE

1. MBOCHCI reserves the right to remove any vendor from the festival site for violation of any of the established rules and Agreement herein and on the Application Form. The vendor shall not be compensated for the occurrence of any such action taken including the confiscation of unauthorized goods or products.
2. VENDOR SPACE(S) IS(ARE) CONSIDERED NON-TRANSFERABLE, NON-EXCHANGEABLE, AND NON-REFUNDABLE, AND ALL SALES ARE CONSIDERED FINAL. NO SPACE SHALL BE CONFIRMED UNTIL PAYMENT IS MADE IN FULL. GIVEN THE NATURE OF THE EVENT, VENUE LOCATION AND LAYOUT ARE SUBJECT TO CHANGE.
3. MBOCHCI shall retain the sole rights for the sale of beer, alcoholic and nonalcoholic beverages and water on any and all of our Events. Violators are subject to immediate removal by the Police, and there will be no refunds.
4. For Event Day, Friday, October 10, 2025. Vendors shall be allowed to sell between the hours of 5:00 p.m. to 10:00 p.m. Proper space should be requested when application form is submitted, extension of tents will not be permitted. A tent for behind your space must be purchased from MBOCHCI, a fire-rated tent will be provided at a cost of \$150, advance notice requested. Vendor shall be held liable for any submitted errors.
5. Each individual Vendor shall be responsible for collection, reporting and payment of the Florida Tax for the sale of any items on the day of the event and shall in no way hold MBOCHCI or its representatives responsible. Please visit www.myflorida.com/dor for a Florida Business Tax application. Vendors have to be registered as a vendor with Broward County.
6. NO AMPLIFIERS or SPEAKERS shall be permitted other than those approved by MBOCHCI. Violators are subject to removal from the event by the Police, and there will be no refunds.
7. MBOCHCI shall permit ONLY THE ITEMS LISTED on your Application Form and approved for sale by MBOCHCI to be sold on the applicable premises in the assigned or designated space(s).
8. LOAD-IN on Friday, October 10, 2025 will be from 11 a.m. to 2:00 p.m. **VENDORS WILL NOT BE ALLOWED TO LOAD-IN AFTER 2:00 p.m.** Vendor's vehicle must be parked in the vendor designated parking area. Vehicles not properly parked shall be towed at Vendor's expense. Vehicle Permits will be retrieved by a MBOCHCI representative upon entering the venue.
9. The Vending Areas must be vacated by 11:00 p.m. on Friday, October 10, 2025. All Vendors must clear their respective areas and must provide their own industrial strength commercial grade plastic bags for garbage clean-up in and around their immediate surroundings.
10. Food vendors: Proper containers must be utilized for the recovery of used oil and grease. Professional Regulators will be checking on these items. **HEAVY FINES WILL APPLY. PRODUCTS LEFT FROM COOKING MUST NOT BE DISCARDED ON THE PREMISES.**

11. TENTS (10 x 10) shall be provided in designated spaces. Vendors must provide their own chairs, tables, decorations, and ELECTRIC CORDS (INDUSTRIAL/COMMERCIAL GRADE) for electricity hook up. WATER will be available on the premises; however, vendors are advised to bring their own containers of one gallon water. (Nothing less than one gallon)
12. Cooking Vendors must possess, at a minimum, a 2A-10BC FIRE EXTINGUISHER in their Vending area. (There is NO EXCEPTION to this rule.
13. .MBOCHCI shall provide an Ice Truck on the Premises for the sale of ICE.
14. Vendor shall be required to be added to MBOCHCI's liability insurance at a cost of \$200 per vendor. Proof of insurance shall be submitted by MBOCHCI listing **(i) Central Broward Regional Park, (ii) Broward County Board of Commissioners, and (iii) the City of Lauderhill as additional insureds on the certificate (PLUS VENUE & ADDITIONAL ENTITIES AS REQUIRED).**
15. Vendor space will be guaranteed when full payment is received, and payment of General Liability Insurance is paid to MBOCHCI. Booth payments are non-refundable. (See application for price structure.)
16. **ABSOLUTELY NO SALE OF BOOTHS AFTER SEPTEMBER 30, 2025.**
17. Vendors' packages will be distributed at a meeting held at 7:00 p.m. on a date and at a venue to be announced.
18. The manufacture, sale or distribution of unauthorized Compact Discs, CD-Rs, DVDs or Cassettes is prohibited. Anyone who may engage in these activities may be subject to criminal/civil prosecution and will be removed from the Venue, and there will be no refunds.
19. **Food vendors** will receive **three (4) Vendor Wristbands** and **two (2) Parking Permits** per 10X10 space purchased for admission.
Craft vendors will receive **three (3) Vendor Wristbands** and **two (2) Parking Permits** per 10X10 space purchased for admission.
Additional vendor wristbands for staff can be purchased at the pre-sale admission price on or before October 10, 2025. Vendor Wristband must be worn throughout the duration of the event.
20. PAYMENT MUST BE MADE BY CASHIER'S CHECKS OR MONEY ORDERS **ONLY**, payable to Miami Broward One Carnival Host Committee Inc. or MBOCHCI. Mail or deliver payment to Miami Broward One Carnival Host Committee Inc., 18425 NW 2nd Avenue, Suite 435, Miami Gardens FL 33169.
21. MBOCHCI, the State of Florida Department of Business and Professional Regulation, the Broward Police Department, Broward Fire & Rescue and their agents and/or assigns, reserve the right to inspect the designated vending area(s) for violations of any of the above provisions.

22. Vendor acknowledges that this agreement has been read and agrees to follow all rules and guidelines as directed. This Agreement is subject to vendor satisfactorily submitting all requested application materials, and full payment of all designated fees. It is the responsibility of the vendor to be aware of these Rules and Guidelines as well as all applicable governing laws. It shall be vendor's duty to ensure that all employees and agents of vendor are knowledgeable of and abide by all Rules and Guidelines and applicable governing laws.
23. Vendor shall assume full responsibility for vendor's conduct and for the conduct of its employees, subcontractors, suppliers, or any other person associated with vendor and shall indemnify and hold harmless MBOCHCI, its agents, officers and employees from and against all claims, liabilities, suits, damages, costs and expenses, including reasonable attorneys' costs and fees, related to (i) vendor's breach of this Agreement, and (ii) for injury to, including death of, persons (whether they be third persons or employees of the parties hereto) or any loss of or damage to property in any manner arising from the negligence of vendor.
24. All Vendors are independent contractors and nothing in this Vendor agreement should be construed as forming a partnership of any kind with MBOCHCI, its Corporate Sponsors, the Central Broward Regional Park, Broward County of Commissions, or the City of Lauderdale.

(Authorized Signature of Vendor)

(Date)

Print Name: _____

DO NOT WRITE BELOW THIS LINE

MBOCHCI STAFF: Keep a Signed Copy in Vendor File. Note Assigned Space# _____